

# Education Policy Committee Meeting Minutes

DATE: September 24, 2021

Faculty/Staff Members: Lindsey Darvin, Alyson Dearie, Eric Edlund, Margaret Gichuru, Maaike Oldemans, Abby Thomas, Jeff Walkuski, Chris Widdall

Student Members: none

Ex-Officio Members: Holly Doty, Carol Van Der Karr

Guests: Nancy Diller

Members Absent: none

Topic	Comments/Discussion	Action
<b>Approval of minutes</b>	Minutes from the prior two meetings were reviewed since the minutes from the May 7, 2021 meeting were overlooked at prior meeting.  <b>May 7:</b> minor correction to the list of topics to be continued in 2021-2022  <b>September 10:</b> minor corrections to membership & attendance lists	Minutes from both meetings approved
<b>General discussion</b>	Laura Dunbar has resigned from the EPC	
<b>Old business</b>	Detailed discussion of the “SGA relook” document: <ul style="list-style-type: none"> <li>• This project concerns changes to section 340.03 (Academic Misconduct) and 350.02 (Academic Grievance)</li> </ul>	

- Jeff and Eric met on September 23 to review the document and clean up the language, which created the working version “Faculty Accountability S by S – 2021-09-23.docx” that was reviewed during the EPC meeting
- The following items identify major areas of change identified in each section. In addition to these major changes, many minor changes have been made throughout for the sake of clarification, accuracy, and to move to gender-agnostic language.
- Carol confirmed that Tim Delaune is the chair of the AGT

Concerning 340.03:

- Inclusion of the phrasing “alleged” for claims of academic misconduct in Part One, Section A
- Inclusion of the definition of an AGT panel
- Explicitly provides the AGT chair with authority to increase or decrease a penalty based on other circumstances
- The proposed changes to the situation of a missed deadline in 340.03 was discussed rejected. The version from 9-23 stated that the AGT would decide in such cases. To be equitable to all parties involved, the EPC decided in favor of hard deadlines for all parties involved. The revised documents from 9-24 affirms the hard deadline rule.
- Clarification from Tim Delaune will be sought regarding the definition of an AGT panel, one-semester suspensions, whether students need to formally submit an appeal or whether that happens automatically, and other areas of phrasing.

EPC accepted these changes

Concerning 350.02:

- Changes to the description of the witness in Section A.1, with the proposed change to “faculty or staff”.
- Inclusion of the phrasing “alleged” for grievance charges brought by a student
- Removal of the “informal” descriptor for conversations at the departmental level since that is part of the official process

EPC accepted these changes

	<ul style="list-style-type: none"> <li>• Change of language from “grievant” to “appellant” in Section C.4 describing the appeals process</li> <li>• Deletion of redundant phrasing in 350.02 A.3</li> <li>• There was discussion of whether Eunice, perhaps together with Tim, might create a visual reference for the academic misconduct/grievance processes for displaying on a website to help students and faculty better navigate the system</li> <li>• Clarification from Tim Delaune will be sought for description of roles in the appeals process, language concerning the “appellant” and “respondent”, and clarifications about who can be involved in the grievance process.</li> </ul>	<p>The revised document from 9-24 will be cleaned up (old comments removed, etc.) and sent to Tim Delaune for comment. Following feedback from Tim, we will send to the SGA for commentary.</p>
<b>New business</b>	No new business discussed	
<b>Action items (to-do list)</b>	<ol style="list-style-type: none"> <li>1. Eric will make final minor edits to language throughout (correcting for things like grievant -&gt; appellant) and then send to Tim Delaune for feedback.</li> <li>2. Eric will create and then add to a running list of long-term things to consider the idea of creating an infographic describing the AGT process for both misconduct and grievance procedures</li> </ol>	
<b>Adjourned</b>		Meeting adjourned at: 10:56
	Respectfully submitted by Eric Edlund, 9-28-2021	

**Note on file naming convention:** Please save these minutes as **EPC-minutes-<year>-<month>-<day>.docx** so that they will be automatically ordered in the file folders. For example, if a meeting took place on April 1, 2021 then the file name would be **EPC-minutes-2021-04-01.docx**.